

Date: April 6, 2015

Date Minutes Approved: April 13, 2015

TOWN CLERK
15 APR 13 AM 10:32
DUXBURY, MASS.

BOARD OF SELECTMEN MINUTES

Present: Theodore J. Flynn, Chair; Shawn Dahlen, Vice Chair; and David J. Madigan, Clerk.

Absent: (none)

Staff: René J. Read, Town Manager; and C. Anne Murray, Administrative Assistant

I CALL TO ORDER

The meeting was called to order at 7:00 PM in the Mural Room at the Duxbury Town Hall.

III OPEN FORUM - nothing was brought forward for discussion

IV NEW BUSINESS

Discussion and approval of Health Insurance Rates

The Board had received a memorandum regarding the group life, health and dental insurance rates along with a rate chart for each. Human Resource Officer Jeannie Horne provided an overview mentioning the following:

- Town provides 3 plans: A PPO, a HMO, and Medex (a supplemental plan for retirees and their spouses).
- The recommendation is to keep the rates the same this year. She noted that this is remarkable because most municipalities dealing the Blue Cross Blue Shield are experiencing a 10-12 % increase.
- She attributes this to several things: Duxbury is self-insured. Although health costs are escalating our claims experience is low.
- It is not anticipated that there will be a health insurance premium holiday this year.
- Regarding group life insurance the recommendation is that the rate remains unchanged for 2 years.
- For the Delta Dental Table plan the recommendation is that the rates remain the same as this year.
- For Delta Dental PPO Premier Plus, the recommendation is for a 6% rate increase.

Mr. Dahlen asked about the percentage of employees insured under the HMO vs the PPO. Ms. Horne responded that the majority of the employees are covered under the HMO; primarily because of cost because the HMO is less expensive.

Mr. Madigan asked about the premium holiday. In response Ms. Horne said that there was a premium holiday granted for FY15 in February 2015 based on the claims experience. It is not expected that there will be a premium holiday in FY16.

Mr. Madigan moved that the Board of Selectmen approve the (insurance) rates, as presented. Second by Mr. Dahlen. VOTE: 3:0:0.

Discussion pertaining to determination of uniqueness – Duxbury Beach

Mr. Flynn mentioned that this next item of business is an annual finding of uniqueness so that the rental of the property does not have to be put out to bid under the procurement laws.

The Selectmen's packet included a memorandum regarding this item of business from Mr. Read. For the benefit of the public Mr. Read read the memorandum. By making a "determination of uniqueness" regarding Duxbury Beach, it in effect allows the rental of the property to proceed after the determination and the reasons for the determination are published. Mr. Read said the publication he would be discussing the lease with the Duxbury Beach Reservation, Inc. and then would bring the lease to the Selectmen for their review and approval.

Mr. Dahlen indicated that he would be recusing himself from this item (as he is a Director of the Duxbury Beach Reservation, Inc., which owns Duxbury Beach).

Mr. Madigan moved with regard to the proposed lease by the Town of Duxbury of land owned by the Duxbury Beach Reservation, Inc., consisting of approximately 66 acres and including any improvements thereon, and located at and described as: all the land and interests in the land in the towns of Duxbury and Plymouth called Duxbury Beach owned by the Reservation south of a line running approximately east to west along the northerly edge of the northerly parking area at the east end of Powder Point Bridge and north of the entrance to Gurnet/Saquish, subject to continuation of the Massachusetts Audubon Society migratory shorebird refuge at High Pines, and excluding the land at High Pines now or formerly leased to Patrick J. Cudmore, I move that advertising concerning this lease will not benefit the Town's interests because of the unique qualities or location of the property needed by the Town, such land satisfying the Town's unique requirements in the following manner: the property is located immediately adjacent to, and comprises part of, Duxbury Beach and provides access to the Beach; similar access to the Beach is not possible from other locations as the result of the local geography and environmental limitations in the area; and the parcel provides much needed parking for and access to the beach for members of the public. Second by Mr. Flynn. VOTE: 2:0:1 (*Mr. Dahlen abstained.*)

Arbor Day Proclamation

Mr. Flynn explained that the Arbor Day Proclamation is an annual requirement regarding Duxbury's Tree City designation. Mr. Madigan moved by reading the 2015 Arbor Day Proclamation that April 15, 2015 is proclaimed Arbor Day in the Town of Duxbury with ceremonies to be held at the Chandler School at 2:30 PM. Second by Mr. Dahlen. VOTE: 3:0:0.

V TOWN MANAGER'S REPORT

Mr. Read reporting on the following items:

1. Town Manager Act Amendment

With respect to the signing of contracts, Mr. Read said today he was advised by Mr. Rick Branca, aide to Representative Cutler, that Rep. Cutler "has filed Special Legislation "An Act Relative to an Amendment of the Act providing for a Town Manager in the Town of Duxbury, Chapter 353, Acts of 1987." Once the legislation has been assigned a committee, Mr. Branca will keep him advised of the committee's progress and provide the new bill number.

2. Powder Point Bridge

He mentioned that last week the engineers for the piling jacket product firm were on site to conduct their review of those pilings on which the product did not perform. We are awaiting their testing results and once I have more information, he will be sure update the Board.

3. Town Hall Safety Training

Mr. Read announced that as part of the Town's overall safety program for our employees, we will be conducting a half-day training next month. We are mirroring the training experience of other communities in order to ensure that our staff has effective and understandable safety plans in place. As such, this (potentially) half-day session will require closing town hall for a period of time. We will be scheduling this in-service training on a day that will amount in the least amount of disruption to the public. We will provide advance notice on the website and at these meeting once we have selected the date.

4. Mutt Mitts

Regarding a concern mentioned to Mr. Flynn that the mutt mitts are not provide at the cranberry bog off of Rte. 14, he explained that when locations were under discussion this property was not identified as a location as it appeared to be a low-use area and the focus was on high-use areas. Having said that, he added that this area will be reviewed along with the Merry properties, once the sale is finalized, as future mutt mitt sites.

VI COMMITTEE APPOINTMENTS/RE-APPOINTMENTS/ RESIGNATION

The Plymouth Area Community Access Television, Inc., which is better known as PACTV, is a local cable provider serving the towns of Duxbury, Kingston, Pembroke and Plymouth. Mr. Madigan announced that The PACTV Board of Directors is seeking a Duxbury resident to serve on their board. The PACTV Board meets quarterly. Any interested Duxbury residents are encouraged to submit a Talent Bank form to the Selectmen's Office.

Mr. Flynn also mentioned that the Zoning Board of Appeals is also in need of engineers help with the work of their committee. So if there are any engineers willing to help, they are asked to fill out a talent bank form.

VII ONE-DAY LIQUOR LICENSE REQUESTS

[For Event Permits and One-Day Liquor Licenses, departmental reviews of the requests were done. There were no objections and departmental feedback was incorporated into the conditions listed on the permit or license.]

05-02-15 Spring Fling by Linda Collins at the Senior Center

Mr. Madigan moved that the Board of Selectmen grant to Ms. Linda Collins, as a representative of Linda's Catering, a One-Day Wine & Malt License to hold a 2015 Spring Fling event on Saturday, May 2, 2015 from 6:00 PM to 10:00 PM at the Duxbury Senior Center, 10 Mayflower Street, contingent upon the conditions on the license. Second by Mr. Dahlen. VOTE: 3:0:0.

VIII EVENT PERMITS

05/08-05/09/15 Ragnar Relay Cape Cod

Mr. Madigan moved that the Board of Selectmen grant to the Ragnar Relay Series permission to conduct a portion of their Ragnar Cape Cod 2015 benefitting The Hole in the Wall Gang Camp in the Town of Duxbury from 10:00 AM on Friday, May 8, 2015 to 1:00 AM on Saturday, May 9, 2015, contingent on the conditions on the permit. Second by Mr. Dahlen. VOTE: 3:0:0.

05/15/15 DMS Running Club

Mr. Madigan moved that the Board of Selectmen grant to Ms. Debbie Burns, as a representative of the Duxbury Middle School Running Club, permission to conduct the Seventh Annual DMS Running Club 5K Road Race and Family Fun Day beginning at the Duxbury Middle School, on Friday, May 15, 2015 at 3:00 PM, contingent upon the conditions on the permit. Second by Mr. Dahlen. VOTE: 3:0:0.

05/30/15 Best Buddies Challenge bike ride

Mr. Madigan moved that the Board of Selectmen grant to participants in the 16th Annual Best Buddies Challenge bicycle ride to be held on Saturday, May 30, 2015 permission to travel through Duxbury and to use the Duxbury Senior Center as a rest stop, contingent upon the conditions on the permit. Second by Mr. Dahlen. VOTE: 3:0:0.

IX MINUTES -There were no minutes for review and approval this week.

X ANNOUNCEMENTS

Mr. Madigan read the announcements which included reminders that:

- **Commercial Shellfish Applications** are available to residents for submission during the month of APRIL ONLY.
- **New Transfer Station Stickers:** As of April 1st you must have a new Transfer Station sticker to use the facility. Transfer Station stickers can be purchased online on the Town's website: www.town.duxbury.ma.us; and
- **Next Scheduled Selectmen's Meeting:** will tentatively be on Monday, April 13, 2015.

X ADJOURNMENT

At approximately 7:23 PM, Mr. Madigan moved that the Board adjourn. Second by Mr. Dahlen. VOTE: 3:0:0.

Minutes respectfully submitted by C. Anne Murray

LIST OF DOCUMENTS (ON THE NEXT PAGE).

LIST OF DOCUMENTS FOR 04-06-15 SELECTMEN'S MEETING (DOCUMENTS LOCATED IN THE SELECTMEN'S OFFICE FILES.)

1. *Agenda for 04-06-15 Selectmen's Meeting*
2. *OPEN FORUM: no documents*
3. *NEW BUSINESS:*
 - a. *Health/Dental/Life Insurance rates (eff. 06-01-15); Memo to Selectmen from J. Horne dated 04-02-15 regarding Group Life, Health and Dental Insurance Rates effective June 1, 2015 and rate chart Health, Life, and Dental Insurance Plans (06-01-15 deductions for July, 2015 through 05/31/16).*
 - b. *Discussion pertaining to determination of uniqueness – Duxbury Beach: Memo from René J. Read dated 04-02-15 "Finding of Uniqueness Determination –Duxbury Beach Association Lease."*
 - c. *ARBOR DAY PROCLAMATION: Coversheet with information about Tree City USA standards and Draft of Arbor Day Proclamation.*
4. *CONTRACT(S): Each of the following had a coversheet with some background information and a suggested motion and a copy of the contract:*
 - a. *FY2016 Landfill Environmental Monitoring contract with Weston & Sampson*
 - b. *FY2015 Parcel Map Services contract with Applied Geographics, Inc. (AppGeo)*
 - c. *FY2016 Valuation & Consulting Services contract with Integra Realty Resources (IRR)*
 - d. *FY2016 Appraisal Services contract with KRT Appraisal*
5. *TOWN MANAGER REPORT (Potential Items): 04-06-15 Town Manager's Report*
6. *COMMITTEE APPOINTMENTS-RE-APPOINTMENTS /RESIGNATIONS:
04-06-15 Announcement RE: PACTV Board of Directors seeking Duxbury Rep.*
7. *ONE-DAY LIQUOR LICENSE REQUESTS: [For each the packet included the ODLL application and other details provided about the event, results of the department feedback received, and a drafted ODLL incorporating the conditions indicated.]
05-02-15 Spring Fling by Linda Collins at the Senior Center*
8. *EVENT PERMITS: For each of the following events the packet included the Event Permit application and other details provided about the event, route maps, if applicable, results of the department feedback received, and a drafted Event Permit incorporating the conditions indicated.
05/08-05/09/15 Ragnar Relay Cape Cod
05/15/15 DMS Running Club
05/30/15 Best Buddies Challenge bike ride*
9. *MINUTES: none*
10. *SUGGESTED ANNOUNCEMENTS for 04-06-15.*